



SECRET GARDEN, a Business Development Center
CULINARY JOB FAIR
September 25 | 4 - 7 PM | BENVENUTO
Vendor/Recruiter Agreement

Business Name: _____

Contact Person/Title: _____
Print Name & Title

Phone # _____ **Fax:** _____

Email Address: _____

Representative Attendees:

1) _____ **Cell #** _____ **Email Address:** _____

2) _____ **Cell #** _____ **Email Address:** _____

The Secret Garden Culinary Job Fair is a partnership with Palm Beach County, Community Action Program, Boynton Beach Community Redevelopment Agency, Career Source Center, and the City of Boynton Beach.

- Recruiters will receive significant exposure through website and advertising mediums and media coverage.
- There is no charge to vendor/recruiters or participants.
- Space is limited to 30 vendor/recruiters .
- Job Seekers will reflect all aspects of food industry, receiving, cashiers, forklifts, stockers, chefs, food prep, front & back end of house, bartenders, dishwashers, deli specialists, & servers.

Logistics:

- You will be provided with and limited to one 6' table with linen cover and 2 chairs.
- Set up begins at 3 PM and be ready to receive job applicant by 4 PM.
- A hospitality station for recruiter will be provided with coffee, water and sodas.
- A bank of tables will be provided for you to place equipment for participants to do on-line applications for your company.
- Several empty tables will be provided through out venue for interview opportunities on-site.
- Copier to be provided.

Participants Obligations:

- You are responsible to provide your own promotional material, computers for on-line applications with printer attached, or call for instructions to connect to ours via Wi-Fi, ability to access and review applications remotely
- You must remain open until 7 PM
- Provide links to your available job opening on-line sites
- Provide high resolution logos for marketing materials and linkage to your on-line applications
- Complete forms provided at event to documents: application received, number of on-site interviews or scheduled, & number and name of hires.

Signature:

Date: